

MODEL RISK ASSESSMENT FORM

Please complete one sheet for each Risk Assessment

The model risk assessment form will highlight a number of hazards and recommended control measures but are not exhaustive and therefore the form below requires amendment to reflect the hazards being faced by the establishment.

Workplace		Department	
Risk Assessor			
Room/Area			
Task	Outdoor gym		
Date		Review Date	
Description of Hazard			
Slips, trips and falls; lack of supervision; hard surface; sharp/hard edges litter – glass, sharps; damage to equipment; weather; entrapment of limbs. Inadequate levels of supervision			
Consequence of Hazard			
Minor injury Injury Over three-day absence Major injury Disability or Death			
Persons at Risk			
Staff Pupils Volunteers Students			
Control Measures in Place			
<ul style="list-style-type: none"> • Weekly inspection carried out by the site team to ensure that equipment is maintained in a good condition; • Bi-Termly inspections made to all areas to ensure that they remain in good condition; • Hazard reporting procedure in place; • Surface suitably salted and gritted in icy/snowy weather or taken out of use; grass mats secured to ground • First aid provision (Please state number of minimum first aiders); • Sufficient supervision – State levels – ensuring outdoor gym and pupils are adequately supervised at all times; • Do not use equipment if levels of supervision are inadequate • Induction to children, only correct amount of children allowed on equipment, other children wait outside the safe zone 			
Please mark appropriate number (1 = very low, 5 = very high) and Risk Priority Rating			
Likelihood : 1 2 3 4 5		Severity : 1 2 3 4 5	
Risk (Likelihood x Severity)			
Risk Priority Rating		High (16 – 25) Medium (9 – 15) Low (1 – 8)	

Workplace		Department	
Risk Assessor			
Room/Area			
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Control Measures to be Implemented			
<ul style="list-style-type: none"> • Any out of bounds areas clearly identified; • Any broken glass is made removed • Damaged areas are fenced off to prevent slips and trip until area can be repaired; • Regular inspection of the equipment and prompt repair; • Inspection of fencing, etc; • Check site for faeces, remove and dispose of safely; • Any moss, etc are removed from concrete bases; • Fallen leaves to be removed as and when necessary; • Litter regularly collected. 			
Revised Risk Priority Rating (L) x (S) =		High (16 – 25)	Medium (9 – 15)
Low (1 – 8)			
Management action taken and implementation date(s)			
Signature of Manager			
Name of Manager			
Date			